

# OAK HALL SUMMER PROGRAM

## **CIT PROGRAM OUTLINE**

### **ELIGIBILITY**

- Current High School Student
- No prior camp experience is necessary, though preferred.
- Participation in CIT program requires a minimum commitment of a full camp session. Camp weeks and programs cannot be split.

### **APPLICATION PROCEDURES**

- Complete the CIT application (enclosed)
- Two signed Letters of Recommendation from teachers or administrators.

### **PROGRAM DETAILS**

- For Day Camps, placement in camper groups and activity specialty areas on a rotating basis. For ½ Day Art, Enrichment, Sports, and technology Camp, placement in camp session of choice.
- Leadership training – including personal reflection through group discussions and individual writing assignments, observing program area staff members and general counselors, and leading and presenting to groups
- Organizing special camp-wide events with our staff, (i.e. decorating for birthday parties, planning for color games, participation in morning and afternoon assemblies)
- Attend pre-camp CIT meeting (date and time TBA)
- Attend peer CIT group as required
- Evaluations with supervising Head Counselor
- While supervised, lead camper groups/activities as assigned

## **CIT GOALS & RESPONSIBILITIES**

### **CIT- GOALS**

- Develop leadership skills
- Develop counseling and teaching skills within the Summer Program environment
- Increase sense of responsibility and service to others
- Assist Camp Counselors and Directors with camper supervision
- Assist Cam Counselors in carrying out lesson plans in an activity
- Improve interpersonal skills with peers, campers, and staff
- Successfully program and implement a lesson plan for an activity area (to be assessed by Head Counselor)
- Continue to increase leadership, counseling, and teaching skills
- Improve camper management skills (evaluated by Head Counselor)
- Increase preparedness for summer camp counselor position

### **CIT RESPONSIBILITIES**

- Participate and assist campers in all activity areas
- Report any behavior problems to the senior counselor in the group
- Act as a role model to all campers
- Make their best effort to learn new skills or improve upon old skills while in their chosen activity area
- Cooperate with all camp personnel to ensure safety for all campers
- Complete tasks and/or assignments given to them by the Head Counselor, whether individually or in a team setting (i.e. keeping a daily camp journal, participating in team building activities, etc.)
- Help campers share in the responsibility of care of the grounds by setting a good example
- Be prompt, neat, and willing to do more than the minimum requirements
- See that campers keep their belongings in order and out of the Lost and Found
- Be sure that campers are properly hydrated and protected from the sun
- Be alert of and report any elements of danger such as broken equipment, loose nails, poison ivy, etc.
- Carry out any additional tasks set forth by the Camp Leaders, Head Counselor, or Camp Director

COUNSELOR-IN-TRAINING APPLICATION

TO BE COMPLETED BY CAMPER AND RETURNED TO:

**Jeffrey Malloy**

c/o Oak Hall Summer Program

8009 SW 14<sup>th</sup> Ave, Gainesville, FL 32607

Camp(s) Applying For: \_\_\_\_\_

Date(s)/Session(s): \_\_\_\_\_

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Grade (upcoming fall): \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

(please write legibly, as you will be notified of initial receipt of the application via email)

**Education**

\_\_\_\_\_  
Years (From-to), School, City, State

\_\_\_\_\_  
Years (From-to), School, City, State

**Camp Experience(if any)**

\_\_\_\_\_  
Dates, Camp, City/State

\_\_\_\_\_  
Dates, Camp, City/State

**References** - please list at least 2 people that can attest to your work habits and character. Examples include teachers, coaches, employers, or mentors. Please do not include parents of family members.

1. \_\_\_\_\_  
Name Relationship Phone Number

2. \_\_\_\_\_  
Name Relationship Phone Number

**Please answer the following questions on separate sheet of paper:**

1. What contributions do you think you can make at camp?
2. What contributions do you think a well-run camp can make to children?
3. What are your summer goals at the Oak Hall Summer Program?
4. Why would you like to work at the Oak Hall Summer Program?
5. Describe a perfect counselor.
6. What are personal examples of good leadership?

Are there any reasons you may have difficulty in performing any of the essential elements of the position for which you have applied? YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, please explain

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I authorize investigation of all statements herein and release the camp and all others from liability in connection with same. I understand the position of CIT is that of a Counselor-In-Training and that, while I will still be a camper in a special program, my behavior and attitude will be held to the same standards as that of the regular staff.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_