

OAK HALL SUMMER PROGRAM COUNSELOR IN TRAINING - REFERENCE FORM

Reference for: _____

The above named person has applied for a position on our summer camp staff and has indicated that you can provide assistance to us. You can be of considerable help in determining this candidate's fitness for work which demands a person of high moral character, emotional maturity, and strong leadership skills.

When it comes to working with children, there cannot be any questions or doubts in our minds that the staff we hire are fully committed to our camp program and to working with children. This is not just another "summer job"; our staff leaves lasting impressions on hundreds of young children each summer. We consider the candidate's basic character more important than any previous work experience. A prompt return directly to us of your confidential evaluation will be helpful to our consideration of the applicant.

Thank you.

	Excellent	Good	Fair	Poor	Not Sure
Moral Character					
Emotional Maturity					
Intelligence					
Creativity					
Leadership Ability					
Concern for Others					
Cooperation					
Warmth of Personality					
Sense of Humor					
Responsibility					
Problem-Solving					
Personal Drive / Initiative					
Ability to work in a team setting					
Ability to work independently					
Manages stress, frustration & anger					

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Please take a moment to complete the following questions as thoroughly and honestly as you can. We appreciate your time in helping us with our evaluation of this candidate.

1. What weaknesses does this person have?

2. What strengths does this person have?

3. Please give an example of a time when you saw this person step-up as a leader.

4. How long have you known this individual and in what capacity?

Your Signature: _____

Your Occupation & Title: _____

Day Time Phone or Email: _____

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